

Washington Association for Marriage and Family Therapy
President-Elect

Requirements: Be a Clinical Fellow of WAMFT.

Term: Two years, beginning in January after the election by WAMFT membership; automatically succeed President for a two-year term; followed by a one-year term as Past President.

Attendance Responsibilities:

Dates:

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| ● Board of Directors meetings | <i>Monthly (4 hour meetings)</i> |
| ● Executive Committee meetings | <i>Monthly</i> |
| ● Annual Conference | <i>September (2 days)</i> |
| ● Holiday Party & Awards Reception | <i>December</i> |
| ● Day on the Hill | <i>February, March, or April
(all day event)</i> |
| ● Mentor Day | <i>April or May (all day event)</i> |
| ● Annual Business Meeting | <i>August</i> |
| ● Town Hall Meetings | <i>Variable</i> |

Board Meeting Responsibilities:

- Participate in full Board of Directors meetings as a voting member, representing the interests of members within their community and membership as a whole.
- Display accountability toward visioning for the association, including participating in strategic planning, budget planning, activity assessment, etc.
- Serve as the presiding officer during the absence of the President.

Committee Responsibilities:

- Chair of the conference planning committee
- Serve as a Board representative for committee and task force chairs and coordinators.
Duties include:
 1. Serve as a liaison between the Coordinators and the EC and the Executive Director as needed.
 2. Encourage and facilitate collaboration between the coordinators.
 3. Contact Coordinators periodically to check on activities, upcoming schedules, and needs from the EC, the Board as a whole, or the membership.

4. Provide “executive” support as needed. This could include anything from attending a meeting to explain association activities or attending a meeting with outside organizations.
 - Participate in association activities, including Annual Conference, networking and educational events, lobbying efforts, fundraising activities, etc.
 - Maintains monthly correspondence with MFT program directors
 - Participate in association task forces or subcommittees.
 - As needed, submit activity funding needs to the Treasurer for the upcoming year.

Important note: once your two year term as President-elect is complete, you take the lead on securing major sponsorships and partnerships for WAMFT events like the conference and fundraising as the WAMFT President.